



Meeting Minutes

Information Clearinghouse on Developmental Disabilities Advisory Council Meeting Minutes

September 20, 2016
9:00 – 10:00 a.m.

Florida Department of Health
2585 Merchants Row Blvd., Room 320P
Tallahassee, FL 32399

Members Present by Dial-in Conference Call Line: Kristine Benson, Dr. Carlos Pozzi, Janet Caramello, Crystal Hopkins, Camille Gardiner

Members Not Present: Patricia Tice, Dr. Janet Flowers, Susan Prater-DeBeaugrine, Shannon Moss

Others Present: Sarah Beard, Anna Simmons, Amon Bryant, Dawn Lynch, Michele Mule, Heather Lake-Burger

I. Welcome and Roll Call – Anna Simmons

Anna welcomed everyone to the call and took attendance.

II. Approval of Minutes – Kristine Benson

A motion was made by Camille Gardiner to approve all outstanding meeting minutes; Dr. Carlos Pozzi seconded the motion. The motion passed unanimously.

III. New Business – Kristine Benson

Anna shared that the Department is moving forward with purchasing additional promotional materials to distribute across the state. These materials include a poster and post card. Anna requested that the council members assist in compiling a list of organizations that would like to receive materials. The council requested a list of organizations that have received materials in the past and that are currently on the list to receive materials now.

IV. Sharing of Website Updates – Council Members

Council members reviewed the updated Bright Expectations General Resources and Hotlines webpage. The council provided positive feedback. A suggestion was made for this page to link to Florida resources as much as possible.

Council members shared completed website reviews and their recommendations for inclusion on Bright Expectations. Camille agreed to review autism support groups and provide a list to Anna. Kris Benson agreed to review spina bifida support groups and provide a list to Anna. The council also reviewed additional general and educational resources to include on the website.

A request was made for a comprehensive list of reviewed websites to be shared with the council.



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V. Next Steps – Kristine Benson

- Camille Gardiner will review autism support groups and email a list to Anna.
- Kris Benson will review spina bifida support groups and email a list to Anna
- Council members will email Anna their lists of organizations interested in receiving promotional materials.
- A list for distribution of promotional materials will be shared with the council.
- A comprehensive list of website reviews will be shared with the council.

IV. Adjourn – Kristine Benson

A motion was made to adjourn. Camille Gardiner seconded the motion. The motion passed unanimously.

Next Meeting Date: October 18, 2016 9:00 am – 10:00 am EST